

Hazelburn Co-operative Homes of Toronto Inc. Cleaner – 21 hours per week

Hazelburn co-op is looking for a part-time cleaner to support the Manager and Maintenance Manager in maintaining a high standard of cleanliness in the co-op. Hazelburn is a 78 unit residential apartment building, located in downtown Toronto on Jarvis between Dundas and Shuter.

21 hour work week

Monday, Wednesday and Friday

Salary range \$16.00 - \$18.00 per hour, based on experience, benefits after 3 month probation

Key Responsibilities

- Ensure that a superior level of co-operation, service and support is provided to co-op members
- Ensure building cleaning standards are maintained to the highest level
- Perform the routine duties on the cleaning schedule or other duties as assigned by the building Managers'
- Comply with proper safety procedures as required (i.e. when using cleaning chemicals, operating machinery, and reporting incidents)
- Demonstrate flexibility as tasks can change based on building requirements.

Requirements

- Minimum 1-3 years' experience in a cleaner position
- A professional demeanor with strong communication skills
- Ability to accurately listen, understand and respond to issues appropriately
- Work with minimal supervision in a timely, safe and detailed manner
- Knowledge of MSDS (Material Safety Data Sheets) – cleaning chemicals and supplies
- Ability to use some heavy equipment and machinery
- Knowledge of cleaning chemicals and supplies
- Able to lift 50 pounds
- Ability to work in a changing and busy work environment
- Must be bondable and provide a criminal reference check

Please note that Hazelburn Co-op requires all staff to respect our inclusive environment and to demonstrate sensitivity to cultural, linguistic, sexual orientation, gender identity and ability diversity. We encourage diverse candidates to apply.

HOW TO APPLY:

E-mail or fax resume no later than Wednesday March 20, 2019 at 5:00 p.m.

Hiring Committee
Hazelburn Co-op
178 Jarvis Street
Toronto, ON – M5B 2K7

Fax: 416-863-6213 or

E-mail: hazelburnhiring@gmail.com No phone calls please.

“Previous applicants need not apply”

Only those selected for an interview will be contacted. We would like to thank all applicants for your interest in this position.